

Purchasing Department 1111 Superior Avenue E, Suite 1800 Cleveland, Ohio 44114

Ph: (216) 838-0418 Fax: (216) 436-5118

August 27, 2018

To:

All Vendors

From:

Seletha R. Thompson

Purchasing Analyst

Re:

Addendum #1 for RFP 21254 - Providing Supplemental Transportation Including

Cabs and Vans

Below is **Addendum #1 for RFP #21250.** This addendum supplements and amends the items in the Specifications. This addendum <u>must be noted</u> on the Addendum Acknowledgement Form found in the RFP. Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the proposal to be rejected.

Below are questions and respective answers received for RFP 21254 - Providing Supplemental Transportation Including Cabs and Vans

Comprehensive Question and Answer List

1. What is the number of student(s) for both form of vehicles?

Answer: Regular van up to five (5). Some wheelchair vans are equipped to handle two chairs but typically one chair.

2. How many students are in the tiered trip?

Answer: Up to five (5) on each tier.

3. If a company is a certified DBE/MBE. Which forms do we fill in the DBE section?

Answer: All DBE Forms are to be completed. If the Form does not apply, please mark N/A.

4. We are a transportation management company where we subcontract out provided trips. Can we use 100% subcontractors for this type of service? All of our subcontractor's drivers and vehicles exceed the requirements set forth by the state to transport school children.

Answer: We don't subcontract this service.

5. Do we need to provide audited financials?

Answer: No

6. We have offices in Dayton & Columbus. Do we need to have a physical office in the Cleveland area to be qualified for this RFP?

Answer: We are looking for vendors within Cuyahoga County.

7. I want to know if I am not DBE/FBE Certified, will if affect me not being selected for RFP #21254?

Answer: No

8. How do we go about getting the tax exemption stated in the proposal?

Answer: If awarded a contract with CMSD a tax exemption certificate will be provided if necessary.

9. In RFP 21254 issued in August 2018 (Providing Supplemental Transportation services including cabs and vans) the commercial and automobile insurance requirement is \$2,000,000. In RFP 21226S issued in July 2017 (Providing Supplemental Transportation Services Including cabs and vans) the commercial and automobile insurance requirement is \$1,000,000. Is there any reason for this?

Answer: It has always been \$2 million. The previous RFP it was \$1 million for automobile and \$1 million commercial.

10. Should the completed BACI/FBI background check results for my drivers be sent to you, or can it be sent to me and I send it in the proposal submission...same question for the Drug screening results?

Answer: All compliance information can be submitted in the proposal.

11. I've signed up with the BWC for Worker's Compensation and I've been issued a temporary policy #. Will this suffice pending when the permanent policy # is issued?

Answer: Yes

12. C G is a new subsidiary of XXX – my other Business that has been in operation since 2014. It appears the RFP is asking for proof of being able to do work required. Can I reference out experience with XXX for this requirement?

Answer: Yes

13. Finally (and maybe this will be covered during the pre-proposal conference - I'll need to tell my drivers their start date. Where can I get the information (assuming our proposal is accepted)?

Answer: Once contracts have been approved, transportation will assign routes as needed.

14. What is a SAFE account and is it required for taxicab companies? Is it required for only for special needs students or for all students?

Answer: Cab companies are not in SAFE.

15. For the insurance coverage, do we need to provide the full amount of coverage when we submit our proposal or can we provide that to you after we are awarded the contract?

Answer: Submit with proposal.

16. Where exactly in the proposal do you want us to provide driver and vehicle information? Is there a certain section you want us to put that information?

Answer: Page 81

17. For the business stability section regarding the financial report, are we able to provide our taxes for the previous year in place of a financial report? Or is a formal financial report necessary?

Answer: A company's formal financial report is required.

- End of Comprehensive Question and Answer List -

Attached please find:

- Pre-Proposal Meeting Agenda
- Pre- Proposal Meeting Sign-In Sheet

REMINDER: RFP 21254 - Providing Supplemental Transportation Including Cabs and Vans are due September 4, 2018 no later than 1:00 PM (EST).

---EndofAddendum---



RFP #21254 - Providing Supplemental Transportation Services Including Cabs and Vans

Pre-Proposal Meeting Agenda

- I. Introductions
 - a. CMSD
 - b. Other Guests
- II. Project Overview
 - a. Background
- III. Procurement Process and Requirements
- IV. Project Framework and Delivery
 - a. RFP Questions
 - i. Last Date for Questions: August 23, 2018 at 12:00 Noon
 - ii. Addenda Issue: August 27, 2018
 - b. Proposal Responses Due: September 4, 2018 at 1:00 PM
 - c. RFP Communication to CMSD
 - i. Questions sent to: Seletha.Thompson@clevelandmetroschools.org
 - ii. Voice questions: not allowed.
 - iii. CMSD will upload and publish any information and/or answers to questions received via Addendum to the CMSD Website at clevelandmetroschools.org/purchasing.
- V. Project Overview
 - a. Scope Of Work
 - i. Describe Expected Work
 - ii. Specifications
 - 1. Overall Criteria
 - 2. Descriptions
- VI. Questions and Answers
- VII. Closing Remarks
- VIII. Adjournment

RFP #21254: Providing Supplemental Transportation Services Including Cabs and Vans

Pre-Proposal Meeting

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OLARGE AXINIELURE	CUYTHOGA MEDICAL	
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	DSQUATE TRANSPORTATION	
OLUTIME ANEUSICE	216-924-8853	Jim Szool@ Jahro. com
Drewt House	CLASSIQUE TRANSPORT SERVICES 216-394-3535	Comotorselca gonail. Com
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RFP #21254: Providing Supplemental Transportation Services Including Cabs and Vans

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Fodwin Tran	God Win Transportation LLC	Transgodwint@gmail.com
Itaan/ madus	Itsany madules () anhors hurston.	m-1/2anti@yakso.com
	(216) 407-1739	
Agnes Chukboukere	2167566642 Servi	agneschukarkere(e)gmail·com
	DIVINE TRANSPORTATION	Rushie 2020 @ Mahoo. Com
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RFP #21254: Providing Supplemental Transportation Services Including Cabs and Vans

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Greathouse Medical	Amelicas 26-429-0819	Americas TRANSportation 216-429-1128	Americals Transportations	Community Bus Services 216-538-2009	Company Name & Phone Number
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RFP #21254: Providing Supplemental Transportation Services Including Cabs and Vans

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		3	nnejralmes@yahoo. Com	RLuziera easchools org	jasbir Ounitedcabole, com	Email

RFP #21254: Providing Supplemental Transportation Services Including Cabs and Vans

Pre-Proposal Meeting

August 21, 2018	
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	Company Name & Phone Number He Tax Survice Tur 26-36-8700 ex 234 BOLAND TRANSPORTHOR

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Cusp	OS hosa Home Con	1111-580-2400 Jerust -266-169 Jerust -2400 Jerust -3400	Company Name & Phone Number
	Smortinde bansport@gmad.com	drache SS-m. com	Email

RFP #21254: Providing Supplemental Transportation Services Including Cabs and Vans

August 21, 2018

	Nelly bironke	Theces	Name
	B&B Transportion 216 466 1683	516 374-5256	Company Name & Phone Number
	bandbtransportationsystem@hotmall	TRACENSO SMORTS & FRITCH ROLL BROWN EXPRESS. COM	Email